



THE SOMAIYA SCHOOL

GUIDELINES FOR PERIODIC ASSESSMENT 2 - JAN 2022

SVV/TSS/Pri-024/2021-22

Dear Parents,

The Periodic Assessment 2 (PA 2) will be held for **Grade 4 & 5** in the month of **JANUARY 2022**. In keeping with the online mode, the assessment will be held using **Google Forms**. The following points are to be noted regarding the Google Forms and their submission:

- It is advisable that students log in via a laptop or PC while doing the assessment and use Windows and Android for a smooth access to Google Forms.
- Kindly ensure that students do not use/ login via multiple devices.
- If using a mobile phone, the GOOGLE FORMS application has to be installed and tested before the periodic assessment begins in order to be able to view the form.
- The students will log into the device (Laptop/PC/android) using The Somaiya School ID given to them.
- The assessment will be conducted live, during school hours via ZOOM meeting.
- Students are expected to keep the video and audio ON while doing the assessment.
- The paper pattern is as follows:

Grade	Objective Type	Subjective Type	Total Marks	Time
4	10 marks	10 marks	20 marks	1.5 hrs
5	10 marks	10 marks	20 marks	1.5 hrs

- The time given includes time for scanning and uploading answers.
- All questions for all subjects will be answered via the Google Form link.

INSTRUCTIONS FOR SUBJECTIVE TYPE ANSWERS FOR GRADE 4 & 5:

- The subjective type answers will be written by hand on ruled sheets (A4 size). After this, they must be scanned and uploaded on the Google Form in the space provided. (PDF/JPG format)
- **Students will not email answers separately to teachers.**
- Students must ensure that name, grade, roll no., division, date and subject are clearly mentioned on each of the answer sheets. Every sheet should have a page number. Keep the sheets with these details ready a day before the exams to manage time efficiently while online.

Thank you.

Ms. Parveen Shaikh

Principal